**Community Living Connections Internship Learning Contract**



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|  **Student Internship**  |

**Student Intern Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Anticipated Degree \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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|  **POSITION OBJECTIVE**: Complete Learning Objectives in alignment with College/University requirements and attain professional experience. |

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| **LEARNING OBJECTIVES**  |
| **Learning Objective I:**Develop effective communication, person-centered interviewing, decision support skills and follow-up protocols.**Competencies:**Identify as a professional social worker and conduct oneself accordingly.Apply social work ethical principles to guide professional practice.Apply critical thinking to inform and communicate professional judgments.Engage diversity and difference in practice.Advance human rights and social economic justice.Assess with individuals, families, groups, organizations, and communities.Intervene with individuals, families, groups, organizations, and communities. | **Developmental Tasks:**1. Review CLC policies and procedures.
2. Shadow/mentor with staff during CLC consumer interviews.
3. Review person-centered practices.
4. Practice with decision support tools
5. Develop CLC consumer plans.
6. Observe follow-up protocols.
7. Staff CLC consumer cases.
8. Interview CLC consumers with supervision/mentoring.
9. Conduct interviews, decision support, and the development of a CLC consumer plan independently when confident in office and in community.
10. Conduct follow-up with CLC consumers independently and utilize findings to formulate future steps with each consumer.
11. Attend Staff meetings as scheduled.
12. Attend Staff trainings as available.
13. Attend Supervision meetings to enhance skills in this area.

**Evaluation Method:*** Direct Observation
* Feedback from CLC Colleagues
* Feedback from CLC consumers and family members/support system
* Completion of Objective
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|  **Learning Objective II:**Gain knowledge regarding community resources in order to properly educate and provide streamline access to appropriate Long Term Services and Supports (LTSS) tailored to each CLC consumer.**Competencies:**Apply critical thinking to inform and communicate professional judgment.Engage in policy practice to advance social and economic well-being and to deliver effective social work services. | **Developmental Tasks:**1. Receive training on the CLC data base.
2. Utilize CLC data base in practice case studies.
3. Utilize CLC data base with CLC consumers.
4. Explore other community resources and website data bases for information relevant to consumers.
5. Attend community resources training opportunities to learn about the work of organizations in the community and apply this knowledge to seamless consumer referrals.
6. Attend CLC monthly training webinars as able.

**Evaluation Method:*** Direct Observation
* Feedback from CLC Colleagues
* Completion of Objective
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| **Learning Objective III:**Continue to develop cultural competency through CLC consumer interaction during internship placement.**Competencies:**Apply social work ethical principles to guide professional practice.Advance human rights and social and economic justice.Engage in policy practice to advance social and economic well-being and to deliver effective social work services. | **Developmental Tasks:**1. Gain awareness of personal biases.
2. Work to recognize how social structure and cultural values may oppress CLC consumers in need of LTSS.
3. Identify gaps in LTSS for CLC consumers with complex needs.
4. Expand knowledge of various cultural backgrounds through research and practice.
5. Attend Cultural Competency trainings (as available)
6. Opportunities in the area of cultural competency and awareness Utilize Staff meetings and Supervision for learning.

**Evaluation Method:*** Direct Observation
* Feedback from CLC Colleagues
* Completion of Objective
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| **Learning Objective IV:**Become a visible representative in the community outreach events of the CLC.**Competencies:**Identify as a professional social worker and conduct oneself accordingly.Apply social work ethical principles to guide professional practice.Apply critical thinking to inform and communicate professional judgments.Engage diversity and difference in practice.Advance human rights and social and economic justice.Intervene with individuals, families, groups, organizations, and communities. | **Developmental Tasks:**1. Work with my Supervisor to devise and to schedule what outreach events will be part of the internship placement.
2. Act as a knowledgeable representative of the CLC Network when attending these events.
3. Communicate with CLC consumers and community partners to build and strengthen relationships and transfer knowledge.

**Evaluation Method:*** Direct Observation
* Feedback from CLC Colleagues
* Completion of Objective
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| **Learning Objective V:**Effectively integrate time management and organizational skills into internship placement tasks.**Competencies:**Apply social work ethical principles to guide professional practice.Apply critical thinking to inform and communicate professional judgments. | **Developmental Tasks:**1. Identify a list of effective time management strategies.
2. Create a personal time management strategy based on my strengths and abilities.
3. Practice integrating personal time management strategy into internship placement practice.
4. Discuss and review with the Supervisor during weekly supervision

**Evaluation Method:*** Direct Observation
* Feedback from CLC Colleagues
* Completion of Objective
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| **Learning Objective VI:**Practice to be guided by ethics and CLC policies and procedures.**Competencies:**Apply social work ethical principles to guide professional practice.Engage in policy practice to advance social and economic well-being and to deliver effective social work services. | **Developmental Tasks:**1. Read and review the CLC policies and procedures.
2. Apply ethics and CLC policies and procedures to practice.
3. Discuss any policy questions or ethical dilemmas with Supervisor.
4. Attend trainings as required on issues of Ethics, HIPPA and any others as required by the organization.

**Evaluation Method:*** Direct Observation
* Feedback from CLC Colleagues
* Completion of Objective
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|  **Learning Objective VII:**Personal Development Plan. Engagement in appropriate and effective communication skills with CLC consumers, supervisors, and colleagues. Use supervision and consultation appropriately.**Competencies:**Identify as a professional social worker and conduct oneself accordingly.Apply social work ethical principles to guide professional practice.Apply critical thinking to inform and communicate professional judgments.Engage diversity and difference in practice.Advance human rights and social and economic justice.Engage in policy practice to advance social and economic well-being and to deliver effective social work services.Intervene with individuals, families, groups, organizations, and communities. | **Developmental Tasks:**1. Participation in CLC staff meetings.
2. Attend Staff trainings as required
3. Attend community partnership meetings as needed and requested by Supervisor.
4. Contribute to CLC projects as needed.
5. Attend weekly supervisory meetings.
6. Identify any additional learning needs.
7. Become a knowledgeable representative of the CLC No Wrong Door Network.
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|  **HEALTH AND SAFETY**  |

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| CLC student interns are responsible and accountable for: * Compliance with workplace policies and procedures for risk identification, risk assessment and risk control
* Active participation in activities associated with the management of workplace health and safety
* Identification and reporting of health and safety risks, accidents, incidents, injuries and property damage at the workplace
* Correct utilization of appropriate personal protective equipment
* Act in accordance with all CLC personnel policies and procedures
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| **ACKNOWLEDGEMENT**  |

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| CLC Student Intern:  |  | Supervisor:  |  |
| Signature:  |  | Signature:  |  |
| Date:  |  | Date:  |  |